



MAJOR INCIDENT PROCEDURE

At incident location:

1. Assess immediate danger to the casualty, group and self.
2. Take action to ensure the safety of the rest of the group. If safe to do so, remove casualty from danger.
3. Apply relevant First Aid, and monitor the condition of the casualty.
4. Inform the Senior Instructor. If the Senior Instructor is incapacitated then inform the Assistant Senior Instructor. S/he will assume control of the situation.
5. The Senior Instructor will assess the incident and determine whether any external assistance is required.
6. The Senior Instructor will request a head count, and that anyone remaining afloat be brought ashore.
7. If necessary and safe to do so, the Senior Instructor will request that the casualty and a person witnessing the incident proceed to the Ferry Boat Inn beach or other designated beach.

Upon return to shore:

1. A nominated person should collect witness statements from all involved.
2. Those involved should fill out a report in the Accident Book held at HRCST/HRGC Boathouse, Ferry Boat Beach, and check the RIDDOR guidelines.

No one should discuss the incident with the media, or comment publicly.

COMMUNICATIONS

PMR Centre Radio:- Designated Channel of the day

VHF Radio:- Channel P4/M2

Signal:- Repeated whistle, Red/orange banner, Waving arms

FIRST AID

- The First Aid kits are situated in all boat safety pots, Ferry Boat Boathouse and Porth Saxon Boathouse, & Bosahan Boathouse.
- All HRCST staff and RYA qualified Instructors are First Aid trained, and supported by a number of First Aid trained volunteers.
- Medical, health and emergency contact information for volunteers and students is held by the Senior Instructor of that day and held by the School Coordinator.
- In the case of suspected Hypothermia, showers are available at Helford River Sailing Club (01326 231460), The Ferry Boat Inn (01326 250625)
- Automated External Defibrillator (AED) are held at HRCST/HRGC boathouse and HRSC club house.

EMERGENCY SERVICES

VHF (carried by all staff):- Channel 16

Phone (mobile phone with SI):- 999 or 01326 317575 (Falmouth Coastguard)

If you asked to call the emergency services then please state:

- Location
- Type of assistance you require
- Condition of the casualty
- Any other relevant information

Locations	Post Code	OS Grid Ref
Helford River Sailing Club	TR12 6LB	SW 76048 26165
Ferry Boat Inn, Helford Passage	TR11 5LB	SW 76349 26939
Durgan Village	TR11 5JR	SW 77292 27293
Porth Saxon		SW 78032 27115
Grebe Beach		SW 77568 27294
Pedn Billy		SW 75672 26986
Bosahan Cove		SW 77359 26292
Calamansack		SW 75495 27214
Tremayne Quay		SW 73484 26008